



HEADQUARTERS
CIVIL AIR PATROL NEVADA WING
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7 November

2005

MEMORANDUM FOR ALL PILOTS, WING AND SQUADRON STAFF

FROM: NV/CC

SUBJECT: MIMS is now our master database

1. All historical pilot data has now been uploaded into MIMS from the WMU. The MIMS database now contains all pilot, ES and counter-drug information. Moreover, future entries into MIMS will automatically transfer over to the WMU.
2. For several reasons we want to begin using MIMS as our master database
 - a. National allocates training funds based on MIMS data. If MIMS is out of date, we stand to lose training money.
 - b. The WMU is supported by a single private individual. While he has created a fantastic system, we cannot be certain that it will always be maintained. National regulations are constantly changing, and the WMU does not always reflect the changes in a timely manner. MIMS, on the other hand, is supported by a whole staff, and National will never change a regulation without first adjusting MIMS to support it.
 - c. We want to continue moving toward a paperless system. CAPR 60-1 allows us to discard paper copies of most pilot documents once they are entered and validated in MIMS. This applies only to MIMS, not to the WMU. So in order to take advantage of this paperless feature, we must enter and validate in MIMS.
 - d. The WMU does not contain all the data which is in MIMS. Therefore, data can flow from MIMS to the WMU, but the reverse is not true.
3. We are NOT proposing to abandon the WMU. The WMU has some important functionality which is not available in MIMS – flight releases, aircraft scheduling, aircraft maintenance, balancing of flight hours, mission management, etc. We are merely asking members to INPUT their personal data via MIMS so that both the MIMS database and the WMU database are complete. Then either system can be used, depending on which is better suited for a particular application.

4. Here is a partial list of the information in MIMS which does not exist in the WMU
 - a. Counter-drug detail, including dates of screening, dates of orientation and expiration dates
 - b. Cadet orientation currency. The WMU does not track whether a member is re-designated as cadet orientation qualified at each Form 5.
 - c. Check pilot currency. The WMU does not track whether a check pilot taking a Form 5 was found competent to continue as a check pilot, or whether the pilot merely passed the Form 5.
5. All personnel are to use MIMS rather than the WMU for all future personal data entry.
6. Commanders and unit staff will need to begin monitoring MIMS for tasks needing validation or achievements needing approval. Go to www.capnhq.gov, login, choose MIMS (FMS) from the list of restricted applications, and select the link for Validate Achievements or Tasks. If any of these are not on your menu, ask your unit WSA to add them.
7. Validation and approval should be done in MIMS. Validated and approved items will transfer to the WMU as validated and approved, so there is no need to continue validating in the WMU.
8. Questions or problems may be addressed to LTC Ralph Miller by email to rmillerx@comcast.net or by telephone to 775-586-9595.
9. All members are encouraged to review their personal data in MIMS to assure that the records are complete and all transfers of data from the WMU have been done correctly.



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Commander